

### **INSTRUCTIONS & INFORMATION**

#### **General**

Oakview's receipt of this application does not guarantee placement, however, it confirms that the applicant's information has been received for admission review and an Oakview staff member will be in touch with you regarding our waiting list and admission procedure. Thank you in advance for your interest, input and cooperation.

#### **Pre-Admission Screening**

A pre-admission screening is required by Federal OBRA Regulations for individuals seeking residents in a nursing facility who have a serious mental illness or a developmental disability. The applicant's primary care physician will need to assist with completing the necessary pre-admission screening paperwork (commonly referred to as PASARR or Forms 3877 and 3878). Time delays are to be expected if it is determined that a full Level II Assessment is needed.

#### **Chest X-Rays**

A chest x-ray must only be completed 90 days or less prior to the date of admission to a skilled nursing facility if the resident is a known positive reactor for tuberculosis. If an x-ray is needed and this has not already been done, you will need to contact your physician regarding this matter.

#### **Non-Smoking Facility & Campus**

Oakview Medical Care Facility, including the Sutter Living Center, is a non-smoking facility & campus.

#### **Application Submission**

Please complete this application and return to Oakview.

**By Mail:** Attn: Admissions   **or**   **By Fax:** 231-843-7899  
Oakview Medical Care Facility  
1001 Diana Street  
Ludington, MI 49431

#### **Contact Information**

If you have questions regarding the completion of this form, please contact our Admissions office at: 231-845-5185 ext. 227.

PLEASE PRINT OR TYPE AND COMPLETE PAGES 2 - 4 IN FULL			
<b>PART A. Applicant Personal Information</b>			
Applicant's Full Name (Last, First, MI)			Date
Social Security #	Birth Date	Marital Status	Age
Legal Address (Street / Box Number)			Phone
City	State	Zip	County
Nationality (Please check one)	<input type="checkbox"/> Citizen of United States		
	<input type="checkbox"/> Other (Please List):		
	Date of entry into United States, if applicable:		
	If alien, Registration #:		
Currently staying at (Please check one)	<input type="checkbox"/> Adult Foster Care		<input type="checkbox"/> Nursing Home
	<input type="checkbox"/> Home		<input type="checkbox"/> Psychiatric Facility
	<input type="checkbox"/> Hospital		<input type="checkbox"/> Substance Abuse Facility
	<input type="checkbox"/> Other (Please List):		
<b>PART B. Applicant Background</b>			
<b>Birthplace</b>			
City	State	Zip	Country
<b>Military</b>			
Is Applicant a Veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Is Spouse a Veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Service Number		V.A. File Number	
<b>PART C. Legal Information</b>			
Does Applicant have any of the following?  (Please check all that apply and <b>send or attach copies</b> )	<input type="checkbox"/> Court Appointed Conservator <input type="checkbox"/> Court Appointed Guardian <input type="checkbox"/> Financial DPOA <input type="checkbox"/> Health Care DPOA <input type="checkbox"/> Living Will <input type="checkbox"/> Other Written Advance Directives (regarding life support issues)		

<b>PART D. Medical Information</b>	
Current Primary Care Physician Name	Phone Number
Name of hospital	Date of last hospital admission
Ever been admitted to a Nursing Home?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of Nursing Home	Dates of Stay    Contact Number
Is the prospective resident aware of this application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the prospective resident use tobacco products?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, is applicant agreeable to quitting?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is resident a known positive reactor for tuberculosis?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, date of last chest x-ray	
Current Diagnoses (Please list. If applicant has a Dementia diagnosis, indicate diagnosing physician.)	
Current Medications & Dosages (If necessary, please write additional medications on a separate page)	
Known Allergies (Please list)	
Does applicant currently have or receive the following? (Please check all that apply)	<input type="checkbox"/> Dialysis <input type="checkbox"/> Ventilator or Respirator <input type="checkbox"/> Hospice Services <input type="checkbox"/> Wound Care <input type="checkbox"/> Tracheotomy
Any current evidence or history of? (Please check all that apply)	<input type="checkbox"/> Behavioral Problems / Issues <input type="checkbox"/> Confusion <input type="checkbox"/> Dementia or Alzheimer's Dementia <input type="checkbox"/> Developmental Disability / Mental Retardation <input type="checkbox"/> Hallucinations / Paranoia <input type="checkbox"/> Mental Illness <input type="checkbox"/> Substance Abuse
If you checked any of the above, please give a brief explanation:	

<b>PART E. Insurance Information</b>			
<b>IMPORTANT: Please attach copies of ALL INSURANCE CARDS (front and back)</b>			
<b>Medicare / Medicaid</b>			
Please check any of the following that the applicant currently receives:			
<input type="checkbox"/> Medicaid	Medicaid Number		
<input type="checkbox"/> Medicare Part A	Card Date	Medicare Number	
<input type="checkbox"/> Medicare Part B	Card Date		
<input type="checkbox"/> Medicare Part D	Prescription Plan Name	Prescription Plan Number	
<input type="checkbox"/> SSI Recipient			
<input type="checkbox"/> Veteran's Benefits	Please list		
Have you, or will you be, applying for Michigan Medicaid?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please list date applied:			
<b>Other Insurance</b>			
Type of Insurance		Name listed on Insurance Card	
State	Contract Number	Group Number	Service Code
Insurance Company's Address (Street / Box Number)			
City		State	Zip
<b>PART F. Contact Persons</b>			
1.	First and Last Name		Home Phone
	Mailing Address		
	Email Address		Cell Phone
2.	First and Last Name		Home Phone
	Mailing Address		
	Email Address		Cell Phone
Name of person submitting application		Relationship to prospective resident	
<b>For Admissions Office Use Only</b>			
<b>Placement:</b> <input type="checkbox"/> O M C F – Skilled Nursing Unit <input type="checkbox"/> S L C – Alzheimer's/Dementia Unit <input type="checkbox"/> Unknown			